



## Go! Sign Trustee

Would you like to be more involved with the work of Go! Sign to see the growth of God's Kingdom in the UK?

We are looking for new proactive Trustees. Ideally we would like people with experience and skills in finance, business and charity. Our Go! Sign Trustees are very involved in the running of the work, so you should expect to be active as a Trustee, although we hope none of the Trustees will be overworked.

There are four meetings each year and these are usually held in London. The post of Trustee is totally voluntary, but Go! Sign will pay travelling expenses for Trustees attending meetings.

At least two-thirds of the Trustees of Go! Sign must be Deaf so we especially welcome applications from Deaf people

For more information about the Go! Sign Trustee Job Description, contact the Go! Sign Office:

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Essex  
SS1 2QA

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Email: [general@gosign.org](mailto:general@gosign.org)

If you would like to meet one of the Trustees to talk about what is involved, we would be pleased to arrange that.

# Go! Sign Trustee Job Description

**Go! Sign is dedicated to serving the spiritual and social needs of Deaf people, their families and friends, through the G.R.A.C.E. programme:**

- **Growth** in the network of Deaf Christian groups, leaders, churches, fellowships and individuals;
- **Renewal** and spiritual growth through training, support, events and conferences;
- **Access** to information promoting Deaf Christian issues, support and service provisions;
- **Churches:** strengthening members through Deaf Spiritual Awareness, network support and equipping;
- **Evangelism** via drama shows, video resources and training.

## General duties of Charity Trustees

*Trustees have, and must accept, ultimate responsibility for directing the affairs of their charity, ensuring that it is solvent and well-run, and delivering the charitable outcomes for the benefit of the public for which it was set up.*

*(Charity Commission statement)*

## For Go! Sign, this means that:

- Trustees must work together to ensure the efficient and smooth running of Go! Sign.
- They must ensure that everything Go! Sign does follows its objects and governing document
- They must make decisions that will be best for Go! Sign. If there is doubt, then it is up to the trustees to seek professional advice.
- They must make every effort to understand the finances of Go! Sign and to make sure that all financial dealings are honest and in the best interest of Go! Sign.
- They must act with integrity, and avoid any personal conflicts of interest or misuse of charity funds or assets.

To fulfil these responsibilities properly, trustees should make sure that they keep up to date with what Go! Sign is doing. They should give enough time and energy to the business of Go! Sign, and meet regularly enough to make the decisions needed.

## Go! Sign needs Trustees

The Trustees are legally accountable to the Charity Commission for the work of Go! Sign.

Major decisions for the project are made at full trustees' meetings (4 per year) and work is carried out by staff and volunteers.

**To become a Trustee, you must:**

- be over 18 years of age
- be a Christian
- be willing to attend Trustees' meetings and help in the work of Go! Sign.

**Expertise** – we are looking for people with skills, knowledge and experience of Deaf issues and expertise in one or more of the following areas:

- Finance – especially of charities
- Fundraising
- Legal issues – especially about Charities
- Employment matters

**and/or to be able to offer guidance and advice in**

- Project Management
- Filming and video production
- Communications and publishing.

**Commitment:**

We have 4 full trustees' meetings a year and we expect all trustees to attend full trustee meetings whenever possible. These meetings are the opportunity to discuss issues face to face. Interpreters are always present to ensure effective communication for all. If a trustee is unable to attend, we expect them to send apologies with reasons. Trustees need to be able to communicate via email and have regular access to an email account.

February 2017